

## Endorsement of educational events

UEG offers endorsement for educational events. Please read this document carefully and submit the online application form available [here](#). No fees apply for UEG endorsement of educational events.

### The following initiatives can be endorsed

- Face-to-face and hybrid events
- In the field of gastroenterology and/or related disciplines (e.g. gastrointestinal surgery, nutrition etc.)
- Multidisciplinary and monothematic events
- Events taking place anywhere in the world
- Min. duration: 6 hours of educational/scientific programme (excl. breaks)
- Min. number of expected participants:
  - 20 for hands-on or basic science courses
  - 50 for other events
- In line with UEG's [Equality & Diversity Plan](#)
- Events in English
- Exception: The annual event/congress of a [UEG National Member Society](#) that is being held in the local language can also be submitted. The application must be provided in English and all remaining criteria must be met.

### Conditions for application

- Online application must be submitted min. 3 months prior to the start date of the event.
- The applicant must be an NPO and/or academic institution. Requests from commercial companies and industry are not accepted.
- The event must be submitted for national or international CME accreditation, except for basic science programmes.
- Events taking place 2 weeks before or after UEG events ([UEG Week](#), [Summer School](#), [Masterclass](#)) will only be endorsed if programmes and target groups do not compete.
- If the event is not financially self-sufficient, commercial sponsors may be approached, but a minimum of two are required.

### Selection process

Applications will be reviewed by members of the UEG Education Committee who aim at providing the applicant with feedback within 4 weeks after the application has been submitted. The quality of the programme, faculty composition and unbiased nature of the event will be taken into consideration. Involvement of past or present UEG board and committee members in the faculty and/or organising committee is encouraged but not mandatory.

### Benefits for the recipient

- UEG will promote the event via its communication channels.
- UEG will add the event in the [event calendar](#) on the UEG website.
- The UEG endorsement logo can be used to promote and to underline the scientific quality of the event.

### Obligations of the recipient

- Promote UEG in an adequate manner:
  - Mention UEG endorsement and use the UEG endorsement logo on the event programme and other promotional material.
  - Show UEG promotional slides and/or video during the event.
  - If applicable, opportunity to have a UEG booth and/or UEG material in congress bag for free.
- Provide UEG with all necessary details (e.g. graphics, wording, web link) for promotion of the event.
- Sign an endorsement letter listing the obligations of UEG and the recipient.
- UEG reserves the right to send a reviewer to the event. This reviewer shall obtain free registration.

In case of provision of false information, non-adherence to criteria, and/or non-fulfilment of the obligations as listed above, UEG reserves the right to exclude the applicant from future application for any possible UEG activities, grants or opportunities for up to 3 years.

In case of any questions, please contact Roza Gyorfi from the UEG Headquarters Management [r.gyorfi@ueg.eu](mailto:r.gyorfi@ueg.eu).