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UEG Elections 2024

Job description and personal requirements for the position of Chair of the Scientific Committee

I. Role of the Chair of the Scientific Committee

UEG Week is the world's leading Gastroenterology meeting and combines world class scientific research, invited lectures by leading minds in the digestive health field, and an excellent Postgraduate Teaching Programme. Multidisciplinarity is a key focus of UEG Week, which covers topics of interest for the entire GI community and attracts more than 10,000 and more experts from across the world. UEG Week strives to deliver a programme which features the latest advances in clinical management and the best research in digestive health and includes different kinds of symposia and fora to discuss cutting-edge science. **It is the duty of the Chair of the Scientific Committee to guarantee these high standards.**

Tasks of the Chair of the Scientific Committee:

- To lead and motivate the UEG Scientific Committee of approx. 25 individual representatives.
- To be responsible for delivering the core programme of four consecutive UEG Week congresses with the aim to organise the best international multidisciplinary gastroenterology congress in the world.
- To continuously improve the Postgraduate Teaching programme (PGT) in terms of quality and educational value.
- To introduce innovations to further increase the quality of submitted abstracts to UEG Week.
- To maintain and improve symposia focussing on cutting-edge clinical management and sharing of best practice.
- To improve the standard and integration of basic and early translational science at UEG Week.
- To be the contact for the Headquarters Management to continually improve and innovate formats.

In cooperation with the UEG Headquarters Management, the Chair prepares and chairs committee meetings and video calls, and maintains and encourages active contribution from the committee members. The Chair is throughout the year in regular communication with the UEG Headquarters Management to smooth out the details of the scientific programme and the abstract management handling incl. late breaking abstracts.

The Chair of the Scientific Committee is a member of UEG Council and through this role fulfils the responsibilities of Council Members as defined by Article 12 of the UEG Statutes.

II. Required knowledge, qualification and experience

The candidate must

1. be a myUEG Associate.
2. be familiar with the scientific and organisational processes of UEG Week and therefore be a current or past member of the UEG Scientific Committee.
3. command a broad experience in Gastroenterology or one of its allied fields.
4. provide evidence of qualification and expertise.
5. be able to demonstrate strategic and diplomatic leadership skills, and the ability to work across organisational and cultural boundaries.
6. maintain good relations with all members and stakeholders in the myUEG Community.

A detailed account of how each of these six requirements will be fulfilled by the candidate must be given in the mission statement (refer to each specific point above). Please limit your statement to max three A4 pages.

Furthermore, the position of UEG Scientific Committee Chair requires a very good command of spoken and written English.

III. Volunteer commitment

The candidate will attend and chair at least three committee meetings a year (virtual or face-to-face), attend and report during four Council meetings (virtual or face-to-face) and other business meetings or conference calls when necessary. Therefore, the candidate must be able and willing to dedicate a substantial amount of time to this volunteer position.

IV. Term of office

The candidate will be responsible for organising the UEG Week Programme for four consecutive congresses 2026-2029. The candidate will chair the first Scientific Committee meeting already in spring 2025 to allow for a timely and smooth preparation process for UEG Week 2026. The candidate will then start the regular four-year term on January 1, 2026 to December 31, 2029 as Chair of the Scientific Committee, which includes a seat on UEG Council. In 2025, the candidate is entitled to attend Council meetings but attendance is not mandatory and depending on the agenda of the meetings.

V. How to apply

The right to nominate candidates for open Council positions remains with the UEG Member Societies, including both specialist and national societies. Therefore, interested colleagues are requested to seek support for their candidacy from at least one of the societies. According to UEG statutes, candidates who have already served two terms on UEG Council (total 8 years) are no longer eligible to apply.

Candidates must submit their application via the online form. The UEG Headquarters Management cannot accept applications via e-mail or regular mail.

Deadline for applications: September 10, 2024

Mandatory documents for PDF upload with the online application:

- Mission statement referring to the outlined requirements (max. three A4 pages)
- Curriculum Vitae (max. one A4 page)
- Supporting letter from at least one UEG Member Society

Elections:

Each candidate must personally attend and present themselves to the UEG Meeting of Members on Saturday, October 12, 2024 at UEG Week Vienna. Elections will be held via live electronic vote during the meeting.

For further information, we recommend that candidates view the [UEG Strategic Plan 2023-2026](#) and the [Statutes](#).

Diversity is at the core of our organisation and the myUEG community. UEG unites individuals of all genders, ages, backgrounds, ethnicities, abilities, and experiences. We continue to strive for equality of opportunity and inclusion and invite a diverse field of applicants for this position.