

Role description for the position of Member of the National Societies Committee

The National Societies Committee (NSC)

The NSC maximises communication and strengthens relationships between UEG's National Member Societies and UEG. The NSC is committed to the advancement of GI related matters in all countries of Europe and countries bordering the Mediterranean Sea, and ensures that the voice of national societies is represented across all UEG structures and initiatives.

Structure

Candidates for NSC are nominated by UEG's National Member Societies and elected as members by the National Societies Forum. The NSC is aiming towards a balanced committee membership with representation from at least six different national societies and with at least two members representing Eastern Europe. All NSC members are cross-representatives on another UEG committee or group. The Young Talent Group appoints one cross-representative to the NSC.

Role Description

Tasks of the National Societies Committee:

- Representing the voice of UEG National Member Societies
- Overseeing and regularly evaluating schemes that support national societies and individual gastroenterologists in their professional activities, both as scientists and educators
- Maintaining good communication across UEG boards, committees, and groups
- Finding ways to engage the UEG National Member Societies, learn about their circumstances, and have mutually beneficial exchange
- Supporting and advising the Young Talent Group in their efforts

Person Specification

The new member of the National Societies Committee

- has broad experience in gastroenterology and related fields
- assumes active membership as a cross-representative on another UEG committee or group
- actively plans, participates in, and follows up on NSC activities
- commits a decent amount of time to reviewing tasks
- provides good organisational skills and shows the ability to work across organisational and cultural boundaries
- maintains a good two-way communication with their national society
- has good command of spoken and written English
- is a [myUEG Associate](#) or [myUEG Young GI Associate](#) who makes regular and proficient use of provided online tools to help strengthen the community
- resides in Europe or the Mediterranean area (countries that are bordering the Mediterranean Sea)
- ideally has special interest and/or experience in planning scientific congress programmes

UEG unites individuals of all genders, ages, backgrounds, ethnicities, abilities, and experiences. We are proud to have achieved increased participation of women and young talents in the last few years. We continue to strive for equality of opportunity and inclusion and invite a diverse field of applicants for this position.

Volunteer time commitment

Members of the NSC shall be willing and able to spend a decent amount of time on fulfilling their role. They must prepare for and follow-up on five meetings a year (three NSC and two NSF meetings, held physically or virtually) and stay in e-mail contact. As NSC members are active cross-representatives on other UEG committees and groups, they should be prepared to attend up to four additional committee meetings per year. Personal meeting attendance is mandatory and usually requires travelling to Vienna and other European meeting venues.

Benefits

Members on the National Societies Committee benefit from

- stimulating activities that foster strong relationships within the European GI community and contribute to meaningful goals in digestive health
- professional networking opportunities across specialties in digestive health
- belonging to a diverse, international community
- free registration for UEG Week and a reimbursement package for travelling and accommodation for in-person meetings
- the continuous support of highly dedicated staff at the UEG Headquarter in Vienna

Recommended reading

We recommend that candidates view the [UEG Strategic Plan 2023-2026](#), the [National Societies Committee on UEG Website](#), and the [Rules of Procedure for National Societies in UEG](#).

If you require any further information, please do not hesitate to contact Ms. Andrea Nowak: a.nowak@ueg.eu