

## **UEG Elections 2021**

### **Job description and personal requirements for the position of Chair of the National Societies Committee**

#### **I. Role of the Chair of the National Societies Committee**

National Member Societies are represented in UEG through

- The National Societies Forum, which is a meeting platform for national societies assigned by UEG Council
- The National Societies Committee, which is assigned by UEG Council
- 30 seats on the Meeting of Members, which are elected by the National Societies Forum

The National Societies Committee (NSC) maximises communication and strengthens relationships between UEG's National Member Societies and UEG. The NSC is committed to the advancement of GI related matters in all countries of Europe and the Mediterranean area and ensures that the voice of national societies is represented across all UEG structures and initiatives.

UEG's objectives include improving healthcare for GI patients, more widespread screening for GI diseases and addressing work force inequalities. Related to these objectives, the NSC aims at promoting closer ties with and between all UEG's National Member Societies, and at supporting them in their scientific and professional activities.

Tasks of the National Societies Committee:

- Maintaining a good two-way communication with all UEG's National and Ordinary (Specialist) Member Societies, functionaries, and other stakeholders
- Through cross-representation on other UEG committees, the NSC also oversees and regularly evaluates schemes that support national societies and individual gastroenterologists in their professional and scientific activities, and in their educational careers.
- Supporting and advising the Young Talent Group in their efforts

The role of the Chair of the National Societies Committee is to lead the National Societies Committee and the National Societies Forum and to maintain and encourage active contribution from colleagues.

The Chair of the National Societies Committee is a member of UEG Council and through this role fulfils the responsibilities of Council Members as defined by Article 12 of the UEG Statutes. He/She reports to Council and the Meeting of Members and attends Executive Committee meetings upon invitation to agree on strategic directions.

#### **II. Required knowledge, qualification and experience**

The candidate must

1. have an in-depth knowledge of the various processes within UEG and the organisation's communication with national societies and be especially well-connected with the National Societies Committee and the National Societies Forum.
2. show strong interest in the future development of European Gastroenterology and UEG as an organisation.
3. be able to demonstrate strategic and diplomatic leadership skills, and the ability to work across organisational and cultural boundaries.
4. be well known and acknowledged by the UEG National Societies Community to maintain good relationships with functionaries and other stakeholders.
5. have broad experience in Gastroenterology and related fields.

**A detailed account of how each of these 5 requirements will be fulfilled by the candidate must be given in the mission statement (refer to each specific numbered point above). Please limit your statement to max. three A4 pages.**

Furthermore, the position of Chair UEG National Societies Committee requires a very good command of spoken and written English.

### **III. Volunteer commitment**

The candidate has to attend and chair at least two committee meetings and two National Societies Fora each year (virtual or face-to-face). The Chair attends and reports during four Council meetings and the annual Meeting of Members and other business meetings or conference calls.

Most importantly, the candidate must be capable and willing to spend a substantial amount of time for this position, even though it is on a volunteer basis.

### **IV. Term of office**

Following Article 11 of the UEG statutes, Chairs of the Committees are elected already one year before the term of their predecessor comes to an end to allow a smooth handover of business. The Chair Elect will assist the currently serving Chair for the period of January 1, 2022 to December 31, 2022 and will then start his/her regular four-year term of office on January 1, 2023 to December 31, 2026 as Chair UEG National Societies Committee, which includes a seat on UEG Council.

### **V. How to apply**

The right to nominate candidates for this position remains with UEG National Member Societies. Interested colleagues are requested to seek support from a National Member Society for their application and to use the online application form.

Deadline for applications: October 15, 2021

Mandatory documents for upload with the online application:

- Mission statement referring to the outlined requirements (max. three A4 pages)
- Curriculum Vitae (max. one A4 page)
- Supporting letter from at least one UEG National Member Society

UEG unites individuals of all genders, ages, backgrounds, ethnicities, abilities, and experiences. We are proud to have achieved increased participation of women and young talents in the last few years. We continue to strive for equality of opportunity and inclusion and invite a diverse field of applicants for this position.

Candidates will have the opportunity to present themselves on occasion of the National Societies Forum meeting (virtual), Friday, November 12, 2021. Elections will be held via electronic vote after the meeting.

For further information, we recommend that candidates view the [Strategic Plan 2019-2022](#) and the [Statutes](#).