

UEG Elections 2021

Job description and personal requirements for the position of Vice President

I. Role of the Vice President

The Vice President is a member of UEG Council and one of the four members of the UEG Executive Committee. The Vice President assumes the position of the UEG President for two additional years once the two-year term as Vice-President is completed.

The overall leadership of UEG rests with the Council for strategic decisions. The Executive Committee, with the aid of the UEG Administration, establishes recommendations for high-level operational issues regarding the management and administration of UEG. Furthermore, members of the Executive Committee serve as members of the Supervisory Board of the UEG GmbH.

The Vice President takes over responsibilities from and deputises for the President if the President is absent or unable to discharge his/her duties for any reason.

The role of the Vice President is for the most part strategic in nature; the role-holder is often involved in new initiatives which can then be taken forward and matured during their presidency.

This important position requires a visionary approach, energy, tact, and a considerable time commitment to attend all meetings and support and lead UEG at all times, alongside the President and other members of the Executive Committee and Council.

II. Required knowledge, qualification and experience

The candidate must

1. have an in-depth knowledge of the various processes within UEG and therefore must be a current or past member of UEG Council, a UEG Committee or Task Force.
2. show strong interest in the future development of the digestive health field in the widest sense, and of UEG in particular.
3. be able to demonstrate strategic and diplomatic leadership skills, and the ability to think and work analytically across organisational and cultural boundaries.
4. command broad experience in gastroenterology and related fields.
5. be well known and acknowledged within UEG and by the GI community to be able to function as a figurehead for the organisation.
6. maintain good relationships with UEG Member Societies, functionaries, and other stakeholders.

A detailed account of how each of these 6 requirements will be fulfilled by the candidate must be given in the mission statement (refer to each specific numbered point above). Please limit your statement to max. three A4 pages.

Furthermore, the position of UEG Vice President requires a very good command of spoken and written English.

III. Volunteer commitment

The candidate has to attend at least four Executive Committee meetings and four Council meetings a year, the Meeting of Members and other UEG business meetings with UEG Member Societies, industry and other stakeholders.

Most importantly, the candidate must be able and willing to dedicate a substantial amount of time to this position, even though it is on a volunteer basis. This includes regular visits and interaction with the UEG Administration in Vienna and being an ambassador for UEG at international and national meetings and to the EU in Brussels.

IV. Term of office

The term for this position starts January 1, 2022 and ends December 31, 2023. The Vice President will assist the serving President and will then start a two-year term of office on January 1, 2024 to December 31, 2025 as UEG President.

V. How to apply

The right to nominate candidates for eligible Council positions remains with UEG Member Societies, including both specialist and national societies. Interested colleagues are requested to seek support from a relevant society for their application and to use the online application form.

Deadline for applications: September 3, 2021

Mandatory documents for upload with the online application:

- Mission statement referring to outlined requirements (max. three A4 pages)
- Curriculum Vitae (max. one A4 page)
- Supporting letter from at least one UEG Member Society

UEG unites individuals of all genders, ages, backgrounds, ethnicities, abilities, and experiences. We are proud to have achieved increased participation of women and young talents in the last few years. We continue to strive for equality of opportunity and inclusion and invite a diverse field of applicants for this position.

Candidates will have the opportunity to present themselves on occasion of the Meeting of Members (virtual), Saturday, October 2, 2021. Elections will be held via electronic vote after the meeting.

For further information, we recommend that candidates view the [Strategic Plan 2019-2022](#) and the [Statutes](#).