

## **UEG Ordinary Membership – Criteria, application and admission of future member societies**

### **Definition of an Ordinary (Specialist) UEG Member Society**

Ordinary (Specialist) Members of UEG are organisations in the field of Gastroenterology and related disciplines and represent their specialty on a pan-European level. The scope of these societies ranges from general gastroenterological medicine and/or surgery to focused organ-oriented and special interest associations. The societies all have considerable impact and reputation throughout Europe. Each organisation is officially registered as a non-profit organisation in a European country. In any application of a society for admission to UEG, all these criteria will be considered.

### **Benefits of Ordinary Membership**

- Representation on UEG Committees according to the UEG Rules of Procedure for Committee Membership.
- Representation on UEG Council through block representation, according to UEG Statutes.
- Voting right for two Society Representatives on the UEG Meeting of Members.
- Nomination of candidates for eligible Council positions.
- Nomination of candidates for UEG Awards & Grants.
- Participation in UEG support programmes and activities.
- Using the House of European Gastroenterology for business meetings and for educational activities on request.

### **Duties of Ordinary (Specialist) Members**

- Members must agree to abide by the statutes of UEG.
- Members must refrain from inappropriate or unethical behaviour that could threaten UEG's aims or reputation.
- Members should support UEG interests and decisions made by the UEG Meeting of Members and UEG Council, which are democratic bodies representing the whole UEG.
- Members are requested to keep their membership informed about UEG's activities on a regular basis and to actively encourage their participation and engagement in UEG affairs and services.
- Members must pay their membership and affiliation fees on time. The fees are proposed by Council and approved by the Meeting of Members. Voting rights are suspended if fees are not paid on time, and ultimately the member may be asked to leave UEG.

### **Application process**

Interested societies are asked to provide:

- A completed [membership application form](#) (see below)
- A copy of the society's statutes (in English) (which must include established method of election of officers)
- Composition of the Governing Board plus names and contact details of members

and send to the UEG Administration ([Sorika Berner-Alteneeder](#)).

Admission of new Ordinary Members is decided by the Meeting of Members on the recommendation of Council. No reasons need to be given if an application is rejected.

For further details refer to the [UEG Statutes](#) and [Rules of Procedure for Committee Membership](#).

**APPLICATION FOR ORDINARY MEMBERSHIP OF UEG**

**Name & Registration Details**

|   |   |
|---|---|
| Name of Organisation<br>(Abbreviation if applicable)        |   |
| The organisation is registered as a non-profit organisation | <input type="checkbox"/> Yes <input type="checkbox"/> No<br>City:<br><br>Country:   |
| Permanent Office (if applicable)<br>Contact Details         | Name of Contact Person:<br>Position / Relation to Organisation:<br>Address:<br>ZIP Code / City:<br>Country<br>Tel:<br>Fax:<br>E-mail: |
| Website (if applicable)                                     |   |

**Structure & Membership**

|  |  |
|--|--|
| Types of membership                      |  |
| Current number of members (of each type) |  |
| Geographical distribution of members     |  |

|   |  |
|---|--|
| Regulation of membership fees (if applicable) |  |
| Voting rights of members                      |  |
| Main sources of income of your organisation   |  |
| Membership to other associations / groups     |  |

**Mandatory attachments to be handed in together with completed application form**

- A copy of the Society's statutes (in English) (which must include established method of election of officers)
- Composition of the Governing Board plus names and contact details of members

**Short written statement**

To get a clearer picture on the working field of your society, we are asking for a brief description of your society in the form of a short written statement that includes answers to the following questions (max. 100 words)

- What is your society's mission and in what way does this accord with the mission of UEG?
- What is the reason for your society's desire to liaise with UEG?
- In what way do you feel your society will address a new field of gastroenterology in UEG?
- In what way will your society be contributing to the advancement of European Gastroenterology?

Recognition of full membership benefits requires the payment of the annual membership fee.